

United Way of Davie County - Application

1. Applicant Name
Brandi Reagan
2. Email
brandi@thedragonflyhouse.com
Agency Name for Cover Letter
The Dragonfly House Children's Advocacy Center
B. Funding Request Summary: (1) Program Name
Child Medical Examination Program
B. Funding Request Summary: (1) Program Summary
Children who have experienced physical abuse, sexual abuse, or other forms of trauma receive a child abuse medical exam on-site at The Dragonfly House. The purpose of this medical exam is to (1) ensure the health and well-being of the child, (2) diagnose and treat medical conditions related to child abuse, (3) reassure the child that everything is OK with their body, (4) document any significant physical and forensic findings, and (5) allow for the collection of evidence that may be present.
B. Funding Request Summary: (2) Funding Request
7,500
C. Community Need for Program: (1) Focus Areas
<ul style="list-style-type: none"> • Health
C. Community Need for Program: (2) Addressing Focus Area(s)
<p>A medical examination is offered to any child who is brought to The Dragonfly House Children's Advocacy Center for allegations or concerns of child maltreatment. All medical evaluations are performed by a highly trained, board certified pediatrician. Purpose of Exam: A child abuse medical examination is performed for the purpose of evaluation and treatment of physical abuse, sexual abuse and neglect. All examinations are comprehensive and carefully conducted in a child friendly setting, and involve a complete medical history and noninvasive, head to toe physical exam. When there are concerns of sexual abuse, the exam might include treatment of exposure to sexually transmitted infections and other testing. Following a report of acute sexual assault, forensic evidence may be collected by medical staff. Some children are evaluated for concerns of physical abuse or neglect. In addition to the physical exam, our physician may order X-Rays or laboratory tests to aid in the evaluation. Care coordination can consist of referrals to specialty medical providers and behavioral health therapy. All child abuse medical exams take into consideration the physical, emotional and behavior consequences of child maltreatment. Children are also provided reassurance that their bodies are "okay." Within the overall aspect of a Children's Advocacy Center, child abuse pediatricians have a primary role in making sure the child is safe and healthy. There are no other facilities or physicians in this county that provide this type of specialized medical examination.</p>
D. Program Plan & Measurement: (1) Program Costs
<p>All Child Abuse Medical Examinations take place on-site at The Dragonfly House. Staff involved: • 1 PT Contracted Medical Director, Dr. Amy Suttle • 1 PT Nurse/Medical Coordinator, Daughn Eagan • 1 PT Sexual Assault Nurse Examiner (Director of SANE Program at Atrium Wake Forest Baptist), Dawn Proctor Volunteers utilized: • Nursing students (Forsyth Tech, Mitchell Community College) • Atrium WFBH Pediatric Resident Physicians • Atrium WFBH Family Medicine Physicians • Program volunteers that are CNA, RN, NP, PA, or MD Program Expenses: • Typical medical examination room equipment and supplies (exam table, scale, otoscope, etc) • CortexFlo Colposcope • Malpractice/Liability Insurance • LabCorp Specimen Supplies & Lab Fees Funding: • Governors Crime Commission, Victims of Crime Act • Insurance Reimbursements</p>
D. Program Plan & Measurement: (2) Program Methodology

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The Dragonfly House has agency protocols that we must follow for every child that receives a medical examination. These protocols clearly state the purpose and processes of the exam. The protocols as they relate specifically to our medical program are as follows (Pages 8-10, Section VII):

1. Medical Examinations:
 - Medical examinations will be scheduled with each evaluation and will be performed unless determined otherwise by team members and/or the physician.
 - Medical examinations will take place as soon as possible following the forensic interview.
 - Appointments are scheduled with enough time between exams to promote confidentiality within the Center.
 - A Medical Intake Form is completed at the time of the appointment.
 - Children will be seen for exams regardless of their ability to pay.
 - N.C. Medicaid or The Child Medical Exam Program is billed whenever possible. Occasionally, when only law enforcement is involved, N.C. Victim's Compensation Program can be billed. Clients are never billed.
 - Efforts will be made to not duplicate an examination that has already occurred. Should a child have already had an exam, those records will be requested from the appropriate agency and included with the child's paperwork at the CAC.
 - The physician may review those records to determine if the child received a thorough and appropriate examination.
 - A second examination from our center will only take place should the first exam not be of quality or for the purpose of diagnosing child abuse.
2. Reasons for performing a medical examination are to:
 - Ensure the health, safety, and well-being of the child
 - To diagnose and treat medical conditions resulting from abuse and other medical problems
3. Medical examinations shall include:
 - Prior to the commencement of the medical exam, the provider will get baseline information from the referring agency representative. This information will be documented in order to avoid the duplication of interviewing and obtaining historical information from the family or child that may be difficult and unnecessary to question them about
 - An age-appropriate medical history interview with the alleged victim by the CAC physician
 - A medical history interview of the non-offending parent/caretaker by CAC physician
 - A complete physical examination (head to toe)
 - Complete and thorough documentation of physical exam
 - Complete and thorough documentation of physical evidence of abuse and/or neglect
 - Complete and thorough documentation of medical history interviews
 - Sexually transmitted disease testing will be done when deemed necessary by the CAC physician or when specifically requested by the investigative team
 - Photographs/video prints shall include:
 1. Date and time photographs were taken
 2. Child's name
 3. Examiner's name
 - All alleged child sexual and serious physical abuse reports, for the purpose of medical examination, will be classified into one of two types of cases: acute or non-emergent
 4. Acute cases are defined as cases when the alleged abuse requires immediate medical management. These cases are preferred to the nearest hospital to be evaluated by emergency room staff. If the CAC physician needs to schedule a CME after the ER visit, then further arrangements can be made through our center.
 5. Non-emergent cases are defined as those in which immediate medical attention or evidence collection is not required.
 6. Acute cases with significant physical trauma can be examined at the CAC; however, it may be more appropriate for the victim to be taken to the nearest hospital for treatment.
 7. These procedures apply to all forms of abuse.
 8. All medical exams at the CAC will begin with the CAC physician conducting a screening medical history of the child and family and completing any necessary forms. Team members should ensure that appropriate family members are available on-site or by phone to provide this history.
 9. Children are typically examined without the caregiver present; however, the nonoffending parent or caretaker may be present, if needed, during the physical exam.
 10. Prior to the exam, the physician will try to build rapport with the child, possibly by letting him/her explore the room and showing him/her the different pieces of equipment that will be used during the exam. The physician may explain that her job is to examine children to make sure they are healthy and ask if the child understands the reason for the exam and offer to answer any questions the child has about the exam. If child desires, a parent or caretaker may be in the exam room with the child.
 11. The CAC Physician will perform a general screening physical exam and an abuse specific exam. The Physician will record his/her findings, observations of the child's general appearance, emotional state and reactions of the child as well as any statements made by the child in the child's own words.
 12. The sexual abuse exam should include a specific exam of genitalia and anus using a non-invasive method. Photographs will be taken using a digital camera and/or Colposcope. Being able to photo document exam findings and get a second opinion via a secure website, minimizes the trauma of multiple exams being performed on the child.
 13. Appropriate cultures, blood work, and wet prep for sexually related diseases can be obtained during the exam. The decision to obtain cultures for STDs relies on physical signs, symptoms and history or disclosure of sexual contact. All lab samples will be obtained and stored according to the CDC guidelines.
 14. Laboratory work will be tracked by the CAC physician who will notify the team as soon as possible of the results and will review the results with other MDT members during case review.
 15. The CAC physician will collect and preserve evidence if necessary, with the assistance of the law enforcement detective to assure the chain of evidence is maintained.
 16. The Physician will meet with members of the team following the exam. When it is pertinent, the physician will review photos with team members to illustrate why the exam findings are either normal or abnormal. This serves to continually educate team members about medical findings. Whenever appropriate, team members may assist the physician during portions of the exam and attend court sessions to hear the physician describe the medical exam to a judge or jury.
 17. If the child makes a disclosure of alleged abuse during the exam, the investigative team will be notified immediately upon completion of the exam. The physician will ensure notation of the disclosure made during the exam in the child's medical records.
 18. The Physician will document all medical history, medical findings, and medical diagnosis using the Child Medical Evaluation Program's standard report form.
 19. Medical records, including photographs, will be kept in a locked file cabinet in the CAC filed by the child's last name. Colposcope photographs are stored in a secure backup system.
 20. The Physician is a standing member of the MDT and attends most of the MDT meetings. The physician's role is to describe and interpret for the team the medical findings (or lack of findings) in a case as well as diagnosis and treatment implications of the medical findings of abuse. Copies of the CME form will be provided to the investigating CPS worker and/or law enforcement detective involved in the case. The information will be relayed with respect and confidence according to HIPAA Laws.
 21. The Physician performing the exams will keep their national certifications current and will be rostered with the CME Program to perform these specific types of exams. All licensure requirements and standards will be adhered to.
 22. The Physician, as well as all the MDT members, will keep abreast of current information and research regarding child maltreatment. Educational opportunities are fostered by the CAC.
 23. The physician will, as appropriate, conduct a post-medical case conference involving non-offending caregivers and investigators to discuss the outcomes of the medical examination.
 24. It shall be policy that at minimum 50% of cases with positive or abnormal findings undergo expert review by an advanced medical consultant. This program focuses on lasting change through the mission that the faster a child can receive specialized services following a child abuse disclosure, then the faster healing services like trauma therapy can take place. Children with services implemented have a better change of recovery and healing than those who do not.

E. Service Demographics

- [ff-f37d5466edf667de9cbe1383da07df6a-ff-2021-Year-Stats-for-Davie.pdf](#)

F. UWDC Campaign Support: (3) Website

- Yes

F. UWDC Campaign Support: (3a) UWDC Website Affiliation

www.thedragonflyhouse.com

F. UWDC Campaign Support: (3) Website

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• Yes
G. UWDC Direct Program Support: (1) 211
Yes
H. Financial Accountability: (1) Program Budget Form
• ff-6d84342f61930b24e6780a65dd0c37d3-ff-2022-Program-Budget-Form.pdf
H. Financial Accountability: (2) Budget Time Frame
October 1 - September 30
H. Financial Accountability: (3) Profit & Loss Form
• Yes
H. Financial Accountability: (4) Agency Budget
• Yes
H. Financial Accountability: (5) NC Solicitation License
• Yes
H. Financial Accountability: (6) Form 990
• Yes
I. Agency Organization: (1) Agency By-Laws
• Yes
I. Agency Organization: (2) Board
• ff-104d905c05027d4da93bcc4a546840fa-ff-Board-Member-Contacts-FY21-22.pdf
I. Agency Organization: (3) Budget Size
More than \$200,000
I. Agency Organization: (4) Agency Financial Report
• Yes
K. Volunteers: (1) Number
6
K. Volunteers: (2) Hours
326
K. Volunteers: (3) Background checks
Yes
L. Memorandum of Agreement: (1) Both Agree to
Yes
L. Memorandum of Agreement: (2) Agency Agrees to
Yes
L. Memorandum of Agreement: (3) UWDC Agrees to

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Yes
L. Memorandum of Agreement: (4) Failure to Comply
Yes
L. Memorandum of Agreement: (5) Anti-Terrorism Compliance
Yes
L. Memorandum of Agreement: (6) Termination
Yes
Name
Brandi Reagan
Executive Director Signature




United Way of Davie County, Inc.